

2021 Time Sheet Payroll Schedule

Time Sheets Due Monday by 12pm or Postmarked by Monday

| Pay Period | Period Start | Period End | Deadline | * | Pay Day |
|------------|---------------|---------------|-----------------------|---|---------------|
| 1 | Dec 6, 2020 | Dec 19, 2020 | Dec 21 st | | Jan 7, 2021 |
| 2 | Dec 20, 2020 | Jan 2, 2021 | Jan 4 th | | Jan 21, 2021 |
| 3 | Jan 3, 2021 | Jan 16, 2021 | Jan 19 th | * | Feb 4, 2021 |
| 4 | Jan 17, 2021 | Jan 30, 2021 | Feb 1 st | | Feb 18, 2021 |
| 5 | Jan 31, 2021 | Feb 13, 2021 | Feb 16 th | * | Mar 4, 2021 |
| 6 | Feb 14, 2021 | Feb 27, 2021 | Mar 1 st | | Mar 18, 2021 |
| 7 | Feb 28, 2021 | Mar 13, 2021 | Mar 15 th | | Apr 1, 2021 |
| 8 | Mar 14, 2021 | Mar 27, 2021 | Mar 29 th | | Apr 15, 2021 |
| 9 | Mar 28, 2021 | Apr 10, 2021 | Apr 12 th | | Apr 29, 2021 |
| 10 | Apr 11, 2021 | Apr 24, 2021 | Apr 26 th | | May 13, 2021 |
| 11 | Apr 25, 2021 | May 8, 2021 | May 10 th | | May 27, 2021 |
| 12 | May 9, 2021 | May 22, 2021 | May 24 th | | June 10, 2021 |
| 13 | May 23, 2021 | June 5, 2021 | June 7 th | | June 24, 2021 |
| 14 | June 6, 2021 | June 19, 2021 | June 21 st | | July 8, 2021 |
| 15 | June 20, 2021 | July 3, 2021 | July 6 th | * | July 22, 2021 |
| 16 | July 4, 2021 | July 17, 2021 | July 19 th | | Aug 5, 2021 |
| 17 | July 18, 2021 | July 31, 2021 | Aug 2 nd | | Aug 19, 2021 |
| 18 | Aug 1, 2021 | Aug 14, 2021 | Aug 16 th | | Sept 2, 2021 |
| 19 | Aug 15, 2021 | Aug 28, 2021 | Aug 30 th | | Sept 16, 2021 |
| 20 | Aug 29, 2021 | Sept 11, 2021 | Sept 13 th | | Sept 30, 2021 |
| 21 | Sept 12, 2021 | Sept 25, 2021 | Sept 27 th | | Oct 14, 2021 |
| 22 | Sept 26, 2021 | Oct 9, 2021 | Oct 12 th | * | Oct 28, 2021 |
| 23 | Oct 10, 2021 | Oct 23, 2021 | Oct 25 th | | Nov 11, 2021 |
| 24 | Oct 24, 2021 | Nov 6, 2021 | Nov 8 th | * | Nov 24, 2021 |
| 25 | Nov 7, 2021 | Nov 20, 2021 | Nov 22 th | | Dec 9, 2021 |
| 26 | Nov 21, 2021 | Dec 4, 2021 | Dec 6 th | | Dec 23, 2021 |
| 1 | Dec 5, 2021 | Dec 18, 2021 | Dec 20 th | | Jan 6, 2022 |
| 2 | Dec 19, 2021 | Jan 1, 2022 | Jan 3 rd | | Jan 20, 2022 |

***Special Notes:**

***Time Sheets submitted/postmarked by Tuesday Jan 19th due to Martin Luther King Day**

***Time Sheets submitted/postmarked by Tuesday Feb 16th due to President's Day**

*** Time Sheets submitted/postmarked by Tuesday July 6th due to Independence Day Observed**

*** Time Sheets submitted/postmarked by Tuesday October 12th due to Columbus Day**

***Pay Day will be Wednesday Nov 24th due to Thanksgiving**